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The Assessment Toolkit



Call For Speakers

Conference Information

The Montana Office of Public Instruction will host a conference, “The Assessment Toolkit,” on April 23 and April 24, 2007. This conference will be held at the Red Lion Colonial Inn, Helena, Montana.

Conference attendees will include state and local K-12 assessment staff, data management staff, educators, information technology staff, and vendors. The conference will include high quality breakout sessions, lively general sessions, and dynamic keynote speakers. The theme of the conference is “The Assessment Toolkit.” A list of possible topics for the conference will be posted on the OPI website in early November. The web address is www.opi.mt.gov/assessconf.

The conference steering committee is seeking professionals to plan and present educational sessions. The sessions will be held at various times each day and will be either 90 minutes each and some sessions may be repeated throughout the conference.

The conference committee is not able to provide travel, per diem or lodging, but each speaker will receive free registration to the conference and all conference meals.

If you are interested in being a presenter at this conference, please provide the information requested on the attached Speaker Proposal Form and return the form to Gale Kramlick, PO Box 202501, Helena Mt. 59620 or fax to (406) - 444-1369, by February 20, 2007.

Session Selection Process

The conference steering committee will review all speaking proposals received. The selection of speakers and topics will be based on the content of the session and its value to attendees.

If you are selected, you will be asked to provide a copy of your handout materials. Materials may be in hard copy or electronic format. All materials will be posted on the Office of Public Instruction web site. If there is a reason you would prefer not to have your materials posted, please let us know. Also, please be aware that some participants may be inclined to record your presentation. If this is not agreeable, please inform the participants prior to your presentation.

Speaker Information

Name

Title

Organization/Company**Telephone****E-mail****Address:****City/State/Zip Code****Briefly describe your experience presenting to educators:****Title of Session:****Objectives of Session:**

1.

2.

3.

One Paragraph Summary of Session:**Targeted Audience:****One Paragraph Biography (optional):**

Return speaker form by February 20, 2007 to:

Gale Kramlick -Office of Public Instruction

PO Box 202501

Helena, Mt. 59620

Or

Fax to: 406-444-1369